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NOTTINGHAM CITY COUNCIL

SCHOOLS FORUM

**MINUTES of the meeting held at Loxley House, Nottingham on 19 January 2017
from 13.45 - 16.13**

Membership

Present

Sian Hampton (Chair)
Judith Kemplay Vice Chair)
Bev Angell
Maria Artingstoll
David Blackley
Caroline Caille
Sally Coulton
David Holdsworth
David Hooker
Andy Jenkins
Tracy Rees
Terry Smith
James Strawbridge
Marcus Wells
Sheena Wheatley

Absent

Gary Holmes
Chris Manze
Janet Molyneux
Tracey Ydlibi

Colleagues, partners and others in attendance:

David Anstead	- Director of School Improvement and Inspection
Helen Blackman	- Director of Children's Integrated Services
Kathryn Bouchlaghem	- Early Years Manager
Clive Chambers	- Head of Safeguarding and Quality Assurance
Alistair Conquer	- Head of Educational Curriculum and Enrichment
Julie Corner	- Strategic Finance Business Partner
Sarah Fielding	- Director of Education
Jennifer Hardy	- Education Improvement Board Programme Manager
Julia Holmes	- Senior Commercial Business Partner
Tajinder Madahar	- Head of Children's Duty and Targeted Services
Shelley Nicholls	- Youth Offending Team
Sophie Russell	- Head of Children's Strategy and Improvement
Kathryn Stevenson	- Senior Commercial Business Partner
Ceri Walters	- Head of Commercial Finance
Aileen Wilson	- Head of Early Help Services
Phil Wye	- Governance Officer

The Chair opened the meeting and requested that, as some reports were sent out late for this meeting, in future all reports are sent out to Forum members in plenty of time for them to be considered properly.

28 APOLOGIES FOR ABSENCE

Gary Holmes, Chris Manze, Janet Molyneux, Tracey Ydlibi

29 MEMBERSHIP

RESOLVED to note the appointment of David Holdsworth as Primary Academy representative.

30 DECLARATIONS OF INTEREST

None.

31 MINUTES

The minutes of the previous meeting held on 8 December 2016 as a correct record and signed by the Chair.

32 WORK PROGRAMME

The work programme was noted.

33 EDUCATION IMPROVEMENT BOARD AMBITION 2025 - PROGRESS UPDATE

Jennifer Hardy presented a progress update on the ongoing work of the Education Improvement Board (EIB), which was part funded by the Forum in April 2015. Jennifer highlighted the following:

- (a) key achievements of the Board include The Behaviour Charter, Fair Workload Charter, recruitment of a dedicated Teacher Recruitment and Retention Officer, and question-level analysis of key stage 2 SATs papers and GCSE papers;
- (b) the Board now has 21 members, with progress Boards for English, maths and science;
- (c) there is the possibility of developing the Board into a charity, which would enable access to further funding;

The following answers were given in response to questions asked by the Board:

- (d) in the short term, the Board's strategies, such as Reading Recovery and Transition Support, have funding to run for the rest of this year and for next year;
- (e) the work of the EIB should directly impact on schools. This will work differently in different strands, for example science strands will work directly in schools.

Question level analysis will be fed back on a school level as well as city-wide;

- (f) recruitment of a Lead for English and maths was unsuccessful so a successful Academy in Stoke on Trent has been approached to come and lead on improvement work.

RESOLVED to thank Jennifer for the update and request a further update in a year's time

34 EDUCATION SERVICES GRANT

Ceri Walters introduced the report seeking approval to transfer the former Retained Education Services Grant (ESG) to the Local Authority. Ceri highlighted the following:

- (a) ESG is being phased out but there will be transitional funding available until August. Academies receive this funding direct;
- (b) ESG Retained Funding funds statutory duties for all city pupils, whereas ESG General Duties only relates to pupils in maintained schools;
- (c) the Local Authority intends to do some benchmarking work against other authorities during the 2017/18 year to inform future decisions;

The following answers were given in response to questions from the Forum:

- (d) there is no reason foreseen as to why any additional funding would be required this year, however the final budget has not yet been approved by Executive Board;
- (e) in the 2018/19 school year ESG will be removed and funding will be paid direct to schools. Funding for these services will be treated as a de-delegated budget.

The presentation which was shown to the Forum is attached as an appendix.

RESOLVED to

- (1) approve funding to support the statutory retained duties of the Local Authority for all pupils as set out below:**

	Total cost (£m)	Rate per pupil (£)
Director of Children's Services and personal staff for director	0.097	2.46
Planning for education service as a whole		
Revenue budget preparation, preparation of information on income and expenditure relating to education, and external audit relating to education	0.027	0.67
Administration of grants	0.157	3.98
Authorisation and monitoring of expenditure not met from schools' budget shares		

Formulation and review of local authority schools funding formula		
Provision of information to or at the request of the Crown other than relating specifically to maintained schools		
Plans involving collaboration with other LA services or public/voluntary bodies		
Internal audit and other tasks related to the authority's chief finance officer's responsibilities under Section 151 of LGA 1972 except duties specifically related to maintained schools	0.011	0.28
Consultation costs relating to non-staffing issues	0.015	0.38
Standing Advisory Committees for Religious Education (SACREs)	0.004	0.09
Functions in relation to the exclusion of pupils from schools, excluding any provision of education to excluded pupils	0.135	3.44
School attendance		
Responsibilities regarding the employment of children		
Management of the LA's capital programme including preparation and review of an asset management plan, and negotiation and management of private finance transactions	0.071	1.81
General landlord duties for all buildings owned by the local authority, including those leased to academies	0.056	1.42
Services set out in the table above will also include overheads relating to these services: <ul style="list-style-type: none"> • Ensuring payments are made in respect of taxation, national insurance and superannuation contributions • Recruitment, training, continuing professional development, performance management and personnel management of staff • Investigations of employees or potential employees, with or without remuneration • Investigation and resolution of complaints • Legal services related to education functions 		
TOTAL	0.640	16.27

(2) note that no approvals are required for the transitional funding of general duties of £0.478m as set out below. This funding is for the statutory requirements of the Local Authority in relation to maintained schools only:

	Full year rate	27/18 5/12s allocation rate
ESG General Funding Rate for mainstream schools	£66.00	£27.50

ESG General Funding Rate for special schools	£280.50	£116.88
ESG General Funding Rate for PRUs	£247.50	£102.13

(3) note that the Local Authority:

- a. is not requesting any further funding over and above the transitional funding for 2017/18;**
- b. will require funding of these services in 2018/19, which will form part of a separate report;**

(4) note the recommendation to include on the Schools Forum Sub Group work programme for 2017/18:

- a. a question and answer session in relation to the statutory duties of the Local Authority for all pupils as per recommendation 1;**
- b. 2018/19 funding of the statutory duties of the Local Authority for maintained schools only as per recommendation 2;**

(5) request a timeline for funding approvals over the next year to be presented to the next Forum meeting.

35 SCHOOLS BUDGET 2017/18

Ceri Walters presented the report on the Schools Budget 2017/18. Ceri highlighted the following:

- (a) the overall budget is divided into 3 blocks – Schools, Early Years, and High Needs. The overall budget comes to £256,501m, of which £255,459m is funded by the Dedicated Schools Grant;**
- (b) the report does not include any forecast for 2018/19, and does not include detailed information on the Central Expenditure, De-Delegated budgets or the Early Years budget as these have already been presented to the Forum in separate reports;**
- (c) the Schools Budget is based on a formula. There have been some changes to the formula including changes in the Income Deprivation Affecting Children Index (IDACI), removal of post-16 and shifts in the funding of factors like deprivation;**
- (d) some schools have gained funding and others have lost out, usually due to changes in pupil numbers or business rates. The amount allocated per pupil has reduced by £3.33 per pupil, however Nottingham City is still a high funded authority and is still the highest in the East Midlands;**
- (e) the Early Years budget has already been approved. The Local Authority is considering raising the base rate by £0.10 to £4.25. This is because Early Years settings are facing cost pressures and will benefit from financial stability. This will be funded by reducing the deprivation rate from £1.40 to £1.00.**

The presentation which was shown to the Forum is attached as an appendix.

RESOLVED to

(1) note the following information on the Dedicated Schools Grant (DSG):

- a. the overall indicative 2017/18 cost of the Schools, Early Years and High Needs blocks is £256.501m;**
- b. DSG funding of £255.454m supports this cost;**
- c. there is currently no unallocated funding (headroom);**
- d. the impact to schools' budgets of the indicative allocation as set out below:**

Phase	No. of schools with no gain or loss greater than 5%	No. of schools with a gain greater than 5%	No. of schools with a loss greater than 5%	Total number of schools
Primary	51	22	0	73
Secondary	9	6	1	16
Total	60	28	1	89

(2) to note the allocation of Pupil Premium funding will be allocated to schools in accordance with the grant conditions.

36 CENTRAL EXPENDITURE BUDGET 2017/18

Ceri Walters introduced the report presenting the proposed Central Expenditure budget for 2017/18 for those items not approved in the meeting on 8 December 2016.

Ceri explained that if this budget were not approved, it would go into a reserve which can only be used for certain purposes. Future funding from 2018/19 will be based on these historical commitments so it would mean that the funding would be cut from the budget in future years.

Forum members expressed disapproval with this as it limits the ability to scrutinise this spending and is rubber stamping historical commitments.

Helen Blackman introduced presentations on three of the four areas of the Central Expenditure Budget which were not approved in December 2016 to the Forum, with support from Aileen Wilson, Shelley Nicholls, Tajinder Madahar, Sophie Russell and Clive Chambers. These were the Combined Services for Family Support, Integrated Placements and Safeguarding Training.

Sarah Fielding then introduced her report on the Combined Service for Serving Vulnerable Children, explaining that this funding is to support the Virtual Headteacher who works with all Children in Care and unaccompanied asylum seeker children.

The following observations were made during the discussion which followed:

- (a) the presentations gave an overview of the services, and did not focus on the impact to individual schools, however impact can be demonstrated through evidence;
- (b) there is frustration from schools when the thresholds for accessing services increases, though this is understandable due to budget cuts. The need for the services is understood but as they do not always directly impact schools the funding can be resented when schools' budgets are also being cut;
- (c) the standard duration of an intervention through the Priority Families programme is 10 months, or longer with agreement through schools.

RESOLVED to

- (1) approve the central expenditure associated with Combined Service – Family Support;**
- (2) approve the central expenditure associated with Combined Service – Integrated Placements;**
- (3) approve the central expenditure associated with Combined Service – Safeguarding Training;**
- (4) approve the central expenditure associated with Combined Service – Serving Vulnerable Children;**
- (5) note that the value of any items unapproved will be headroom and transferred to the Statutory School Reserve (SSR) and expenditure will only align to specific services as set out by the Education Funding Agency (EFA).**

37 VIRTUAL SCHOOL FUNDING

This report was incorporated into item 36 – Central Expenditure Budget

38 EXCLUSION OF THE PUBLIC

RESOLVED to exclude the public from the meeting during consideration of the remaining item in accordance with Section 110A(4) of the Local Government Act 1972 on the basis that, having regard to all the circumstances, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

39 CENTRAL EXPENDITURE BUDGET 2017/18 - EXEMPT APPENDIX

RESOLVED to note the information contained in the exempt appendix.

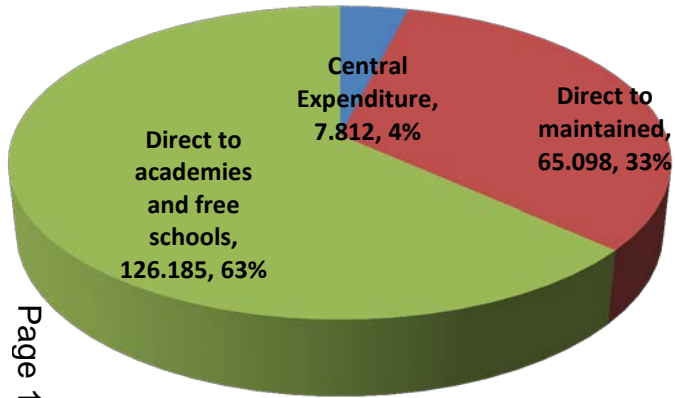
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Funding

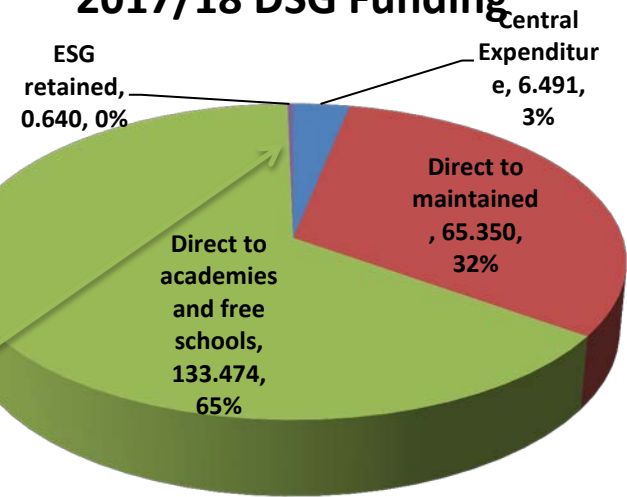
SF Information

DSG & ESG funding

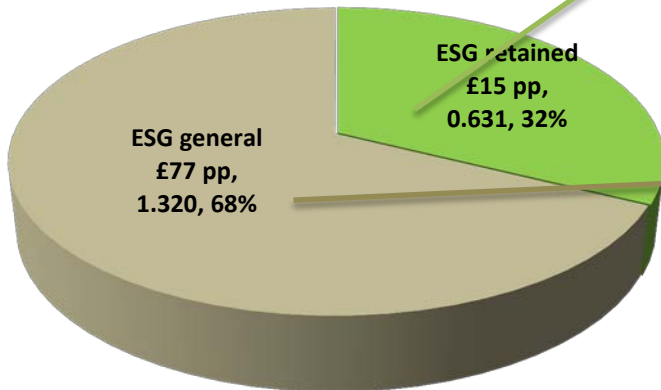
2016/17 DSG Funding



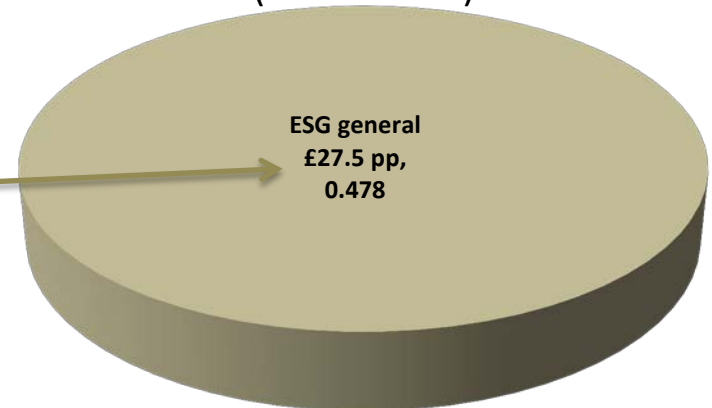
2017/18 DSG Funding



2016/17 ESG Funding



2017/18 ESG General (transitional)



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General ESG goes direct to academies.

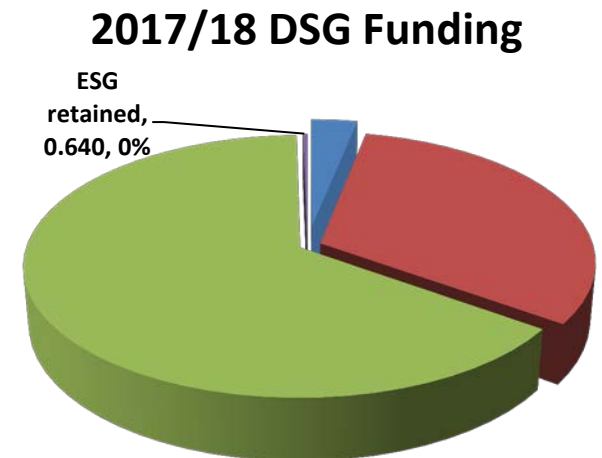
ESG

2017/18 ESG

1. Retained duties - £0.640m.

- Funds statutory services delivered by the LA for **all pupils** in the City.
- Funding passed through via the new DSG central schools services block; made up of.
 - Central expenditure and
 - ESG retained services - £117m nationally.
- Need SF to **approve** this item.

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What is ESG retained for?

		Total Cost £m	Rate PP
1	Director of children's services and personal staff for director	0.097	2.46
2	Planning for the education service as a whole	In 1	
3	Revenue budget preparation, preparation of information on income and expenditure relating to education, and external audit relating to education	0.027	0.67
4	Administration of grants	In 6	
5	Authorisation and monitoring of expenditure not met from schools' budget shares	In 6	
6	Formulation and review of local authority schools funding formula	0.157	3.98
7	Internal audit and other tasks related to the authority's chief finance officer's responsibilities under Section 151 of LGA 1972 except duties specifically related to maintained schools.	0.011	0.28
8	Consultation costs relating to non-staffing issues	0.015	0.38
9	Plans involving collaboration with other LA services or public/voluntary bodies	In 1 & 6	
10	Standing Advisory Committees for Religious Education (SACREs)	0.004	0.09
11	Provision of information to or at the request of the Crown other than relating specifically to maintained schools.	In 6	

What does ESG retained fund?

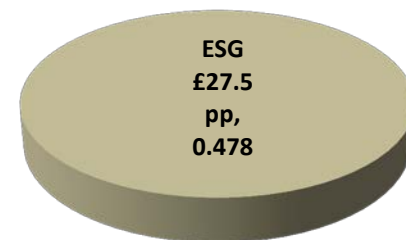
		Total Cost £m	Rate PP
	<u>Education Welfare</u>		
12	Functions in relation to the exclusion of pupils from schools, excluding any provision of education to excluded pupils	0.135	3.44
13	School attendance	In 12	
14	Responsibilities regarding the employment of children	In 12	
	<u>Asset management</u>		
Page 14 15	Management of the LA's capital programme including preparation and review of an asset management plan, and negotiation and management of private finance transactions.	0.071	1.81
16	General landlord duties for all buildings owned by the local authority, including those leased to academies.	0.056	1.42
17	<p>Services set out in the table above will also include overheads relating to these services:</p> <ul style="list-style-type: none"> · Ensuring payments are made in respect of taxation, national insurance and superannuation contributions. · Recruitment, training, continuing professional development, performance management and personnel management of staff. · Investigations of employees or potential employees, with or without remuneration. · Investigation and resolution of complaints. · Legal services related to education functions. 	0.069	1.74
TOTAL		0.640	16.27

ESG - SF recommendations:

- **Approve** the ESG £0.640m being retained by the LA for statutory duties.
- Note values are indicative until the LA's budget has been formally approved.
- Note benchmarking with other LA's will be undertaken during 2017/18.
- Comment on the SF sub group incorporating a Q&A session relating to the retained duties into the timetable of meetings for 2017/18.

2017/18 ESG

2017/18 ESG General
(transitional)



2. General duties - £0.478m.

- Paid directly to the LA.
- Only relates to those pupils in maintained settings.
- Academies receive funding direct – value not yet known.
- Rates being reduced - transitional funding for 2017/18 only.
- No additional payment being asked for in 2017/18 above this.
- Future funding will be presented for a de-delegated decision.

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TABLE 2: ESG GENERAL RATES PER PUPIL

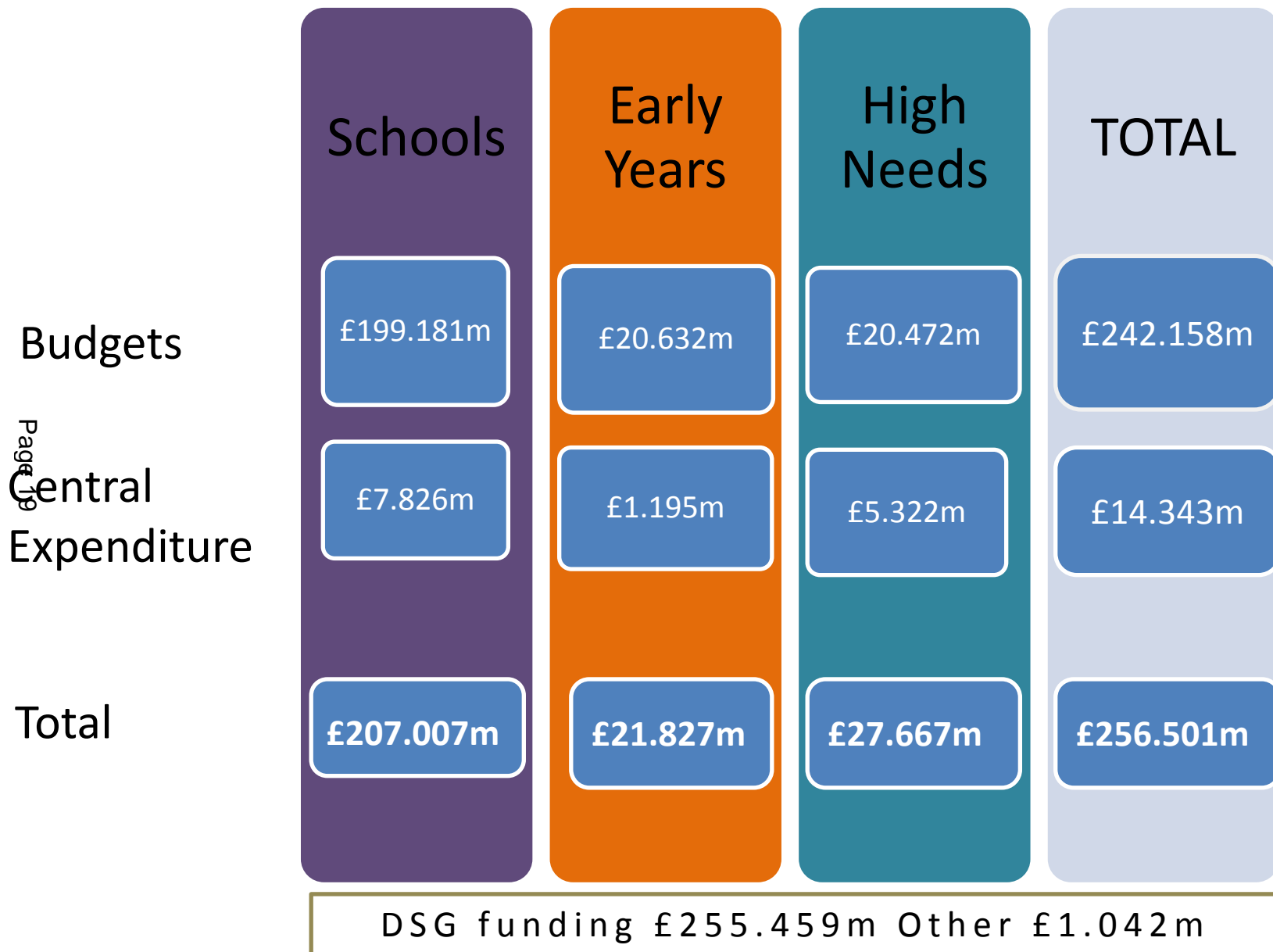
	2016/17 Full Year Rate	2017/18 Full Year Rate	2017/18 5/12ths Allocation Rate
ESG General Funding Rate for mainstream schools	£77.00	£66.00	£27.50
ESG General Funding Rate for special schools	£327.25	£280.50	£116.88
ESG General Funding Rate for PRUs	£288.75	£247.50	£103.13

ESG - SF recommendations:

- Note ESG general funds statutory services, as set out in **table 3**, for maintained schools only.
- Note no further funding is being requested for 2017/18.
- Note for 2018/19 funding of these services will be treated as a de-delegated budget.
- Comment on SF sub group incorporating the funding of these services into the timetable of meetings for 2017/18.

Schools Budgets 2017/18

Schools Budgets Summary



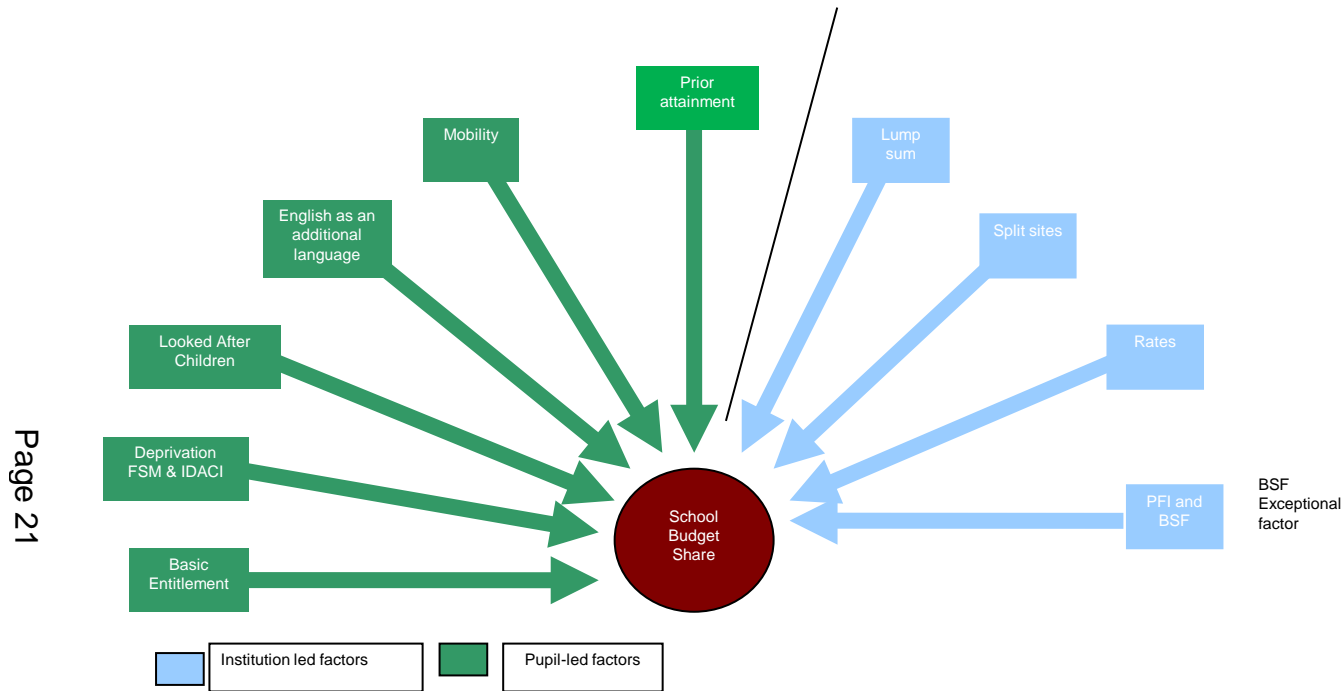
What is included?

- Relates to 2017/18 only.
- Does not include any forecast regarding 2018/19.
- Does not include information about previously approved items:
 - Schools central expenditure
 - De-delegated budgets
 - Early years budgets and central expenditure.

Schools Budget (1)

£199.181m

- Allocation to schools based on a formula



- Changes in IDACI and removal of post 16.
- Shifts in the funding of factors – Table 4.
- Fully allocated budget – no headroom.

Schools Budget (2)

£199.181m

- Impact on schools budgets

TABLE 6: % BUDGET MOVEMENTS IN SCHOOLS

Phase	No. of schools with no gain or loss greater than 5%	No. of schools with a gain greater than 5%	No. of schools with a loss greater than 5%	Total number of schools
Primary	51	22	0	73
Secondary	9	6	1	16
Total	60	28	1	89

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- Rate comparisons
- £3.33 reduction from 2016/17.

TABLE 5: 2017/18 AWPU COMPARISONS

	DfE average rates	Allocated to Nottingham Schools		
		Primary	KS3	KS4
Nottingham	5,252.99	3,123.25	4,298.40	5,012.24
Sheffield	4,518.38	2,724.78	3,417.84	4,166.75
Bristol, City of	4,684.02	2,937.00	4,191.00	4,420.00
Derby	4,366.82	2,655.14	3,719.21	4,163.98
Leicester	4,623.02	2,930.24	3,800.59	3,800.59

Early Years Budget (1)

£20.632m

- All approvals/consultations undertaken.
- 3 & 4 Year old rates were set at:

TABLE 7: EY FUNDING FORMULA

Formula element	Hourly rate £	Eligibility criteria
Base rate	4.15	Hourly base rate for all pupils/providers
Deprivation supplement	1.40	Additional hourly supplement for pupils eligible for EYPP
Flexibility supplement	0.10	Addition to the hourly rate attracted by settings open at least 50 weeks of the year

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- Update - LA is considering raising the base rate a further £0.10 to **£4.25**, afforded by reducing the deprivation rate from £1.40 to **£1.00**

Early Years Budget (2)

£20.632m

Rationale:

- Settings are facing cost pressures.
- The extra £0.10 guarantees every setting will see an increase in the funding rate.
- This will help contribute to financial sustainability of the sector, including with the introduction of the extended offer (30 hours).
- Distributes further deprivation funding via the base rate reflecting concerns that not all deprived families qualify or register for EYPP.
- Responds to concerns raised by settings.

High Needs budget

£27.667m

	£m
High Level Needs Support in Mainstream Schools including AIA	4.165
SEN Resource Units	0.553
Special Schools	10.143
Cross-border top ups (net)	0.386
Post-16 HLN budget	1.100
Independent/Non Maintained Special Schools	0.686
Pupil Referral Units	4.499
Alternative Provision Contingency	0.814
SUB TOTAL PROVISION BUDGETS	22.345
Fair Access	0.390
Other AP - Asylum Seekers course	0.136
Other AP - Teenage Parents	0.035
Other AP - Education cost of residential placements	1.051
Other AP - Central PRU service	0.319
Other AP - Statemented boys behaviour	0.110
SEN support services - SEN team	0.322
SEN support services - SEN specialist equipment	0.082
Support for Inclusion - Sensory Team	0.621
Support for Inclusion - Learning Support Team	0.482
Support for Inclusion - Autism Team	0.444
Support for Inclusion - General	0.114
Special Education Needs Transport	1.000
Carbon Reduction Commitment - Pupil Referral Units	0.016
Disability Access	0.200
SUB TOTAL CENTRAL EXPENDITURE	5.322
TOTAL	27.667

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